



## **ZOO CAMP 2010 APPLICATION PACKET**

Thank you for your interest in the award-winning Santa Barbara Zoo Camp!

Accepting applications **January 14**, through **April 19, 2010**

\_\_\_\_\_ Application for Employment

\_\_\_\_\_ Zoo Camp Application

\_\_\_\_\_ Commitment Form

**ALL FORMS MUST BE RETURNED TOGETHER, IN THE SAME ENVELOPE.**

Send to: Santa Barbara Zoo  
500 Ninos Drive  
Santa Barbara, CA 93103  
Attn: Family and Youth Programs  
Coordinator

Or fax to:(805) 560-9889  
Attn: Family and Youth Programs Coordinator

## **Dear Potential Zoo Camp Team Member:**

We are planning another Zooper summer and hope you'll join us!

Zoo Camp is the perfect mix of traditional summer camp and an enriched learning environment. Camp staff brings the wonder of the animal world to life through songs, games, crafts, zoo tours, close-up animal introductions, hands-on science workshops, creative art classes and behind-the-scenes visits. As a member of the Zoo Camp team, you'll find our campers have a great time while learning.

The personal benefits to you as a team member are many: new friendships, unique experiences, amazing memories and personal accomplishment. We are looking for team members that love working with children and teaching about wildlife and wild places. If this is you, complete the application packet and begin making a positive difference in a child's life.

We hope that you will join us in our mission of educating campers about the wild world of animals while providing them with the best camp experience ever. Please feel free to call us if you have any questions about the application form or process, we'd love to talk with you.

We look forward to hearing from you soon.

Sincerely,

Sean den Bok  
Camp Director & Family and Youth Programs Coordinator

# ZOO CAMP APPLICATION

Please send the commitment form along with application for employment to the Santa Barbara Zoo.

Name: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

Describe your past experiences working with children (include ages)

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- 1) What age group do you prefer to work with? (circle ALL that apply)
  - a. 3-5 years (pre-K)
  - b. 5-9
  - c. 9-12

- 2) What contributions could you make to Zoo Camp?

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- 3) Current Certifications (circle those that apply)

- a. CPR – Expires \_\_\_\_\_
- b. First Aid – Expires \_\_\_\_\_
- c. Other certifications \_\_\_\_\_

- 4) Is there any reason you may have difficulty in performing any of the essential elements of the job for which you have applied? If so, please explain:

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- 5) Have you ever been employed at a camp or zoo before? If yes, please explain:

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6) Additional comments:

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7) Where did you hear about the availability of jobs at the Santa Barbara Zoo?

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**Please send completed Zoo Camp application form along with Application for Employment and Commitment Form to the Santa Barbara Zoo .**

# COMMITMENT FORM

Please read each of the following statements.

If you feel that you understand and agree to these commitments and would like to be considered for a position in the Education Department, please check each box and sign and date the form.

\_\_\_\_\_ I commit to the mission and educational messages of the Zoo.

- To provide a fun experience
- To provide a learning experience
- To educate through touch, sounds and visual aides
- To support the Zoo, conservation, and zoo research efforts
- To create outstanding experiences that inspire people to save the world

\_\_\_\_\_ I commit to work the entire summer session (6/14 – 8/21\*)

- Training week 6/14 – 6/18
- Camp in session 6/21 – 8/20
- Clean-up Day 8/21
- \* Camp Counselors, Senior Counselors & Instructors only (other positions have longer time commitment)

\_\_\_\_\_ I commit to pay fantastic attention to detail in my

- Camper's, co-workers and parent's needs
- Curriculum and schedule
- Dress- including wearing traditional hair colors and styles; having no visible nose, tongue, or other non-traditional rings or studs

\_\_\_\_\_ I support the Zoo's commitment to being "aggressively friendly" and "walking the talk"

- Smiling to guests, campers, staff, parents
- Saying hello, welcome or other acknowledgements
- Offering assistance to those who look like they need it before they even ask
- Picking up trash to keep the park pristine for our guests
- Responding immediately to camper, guest, parent needs and always looking for ways to be more responsive

\_\_\_\_\_ I commit to having a friendly, outgoing and flexible demeanor with

- My fellow co-workers and Zoo Staff
- Zoo Guests
- All campers and their parents

\_\_\_\_\_ I commit to recognizing, rewarding and celebrating campers, fellow staff, and volunteers

- Good performances (don't let a good job go unrecognized!)
- Fantastic attention to detail
- An aggressively friendly act
- A great curriculum idea
- For just being there

\_\_\_\_\_ I will strive to make one positive change every day

- To better the world (through educating my campers, picking up trash, making one person smile)
- To better my curriculum
- To better my relations with campers, zoo staff, parents
- To lend a helping hand
- Other: \_\_\_\_\_

\_\_\_\_\_ I commit to making every day, including late afternoons and the final weeks of summer, as exciting and educational as day one.

Printed name \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_



# EMPLOYMENT APPLICATION

An Equal Opportunity Employer

**Please Print in Ink or Type**

**Date:** \_\_\_\_\_

**NOTE: Some positions may require a TB Test and/or Tetanus Shot**

\_\_\_\_\_  
Date Last Name First Name Middle

Present Address

\_\_\_\_\_  
No. & Street City State Zip \_\_\_\_\_

Permanent Address (if different from present address)

\_\_\_\_\_  
No. & Street City State Zip \_\_\_\_\_

( ) - ( ) - E-Mail: \_\_\_\_\_  
Business Phone Home Phone

## Employment Desired

**Position applying for:** \_\_\_\_\_

Are you applying for:

Regular full-time work? .....  Yes  No

Regular part-time work? .....  Yes  No

Temporary work, e.g., summer or holiday work? .....  Yes  No

What days and hours are you available  
for work? \_\_\_\_\_

If applying for temporary work, during what period of time will you be available?

From: \_\_\_\_\_ To: \_\_\_\_\_

Are you available for work on weekends? .....  Yes  No

Would you be available to work overtime, if necessary? .....  Yes  No

If hired, **on what date can you start work?** .....

Salary desired: \_\_\_\_\_

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## Employment Application – Section 2

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### Personal Information

Have you ever applied to or worked for Santa Barbara Zoo before? .....  Yes  No

If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for Santa Barbara Zoo ?  Yes  No .....

If yes, state name(s) and relationship:

\_\_\_\_\_  
Name Relationship

\_\_\_\_\_  
Name Relationship

Why are you applying for work at Santa Barbara Zoo ?

\_\_\_\_\_

\_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? .....  Yes  No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) .....  Yes  No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? .....  Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? .....  Yes  No

If no, describe the functions that cannot be performed.

\_\_\_\_\_

\_\_\_\_\_

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.)

Yes  No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

\_\_\_\_\_

\_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Are you currently employed? .....  Yes  No

If so, may we contact your current employer? .....  Yes  No

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**Employment Application - Section 3**

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**Education, Training, and Experience**

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
<b>High School</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<b>College/ University</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<b>Vocational/ Business</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<b>Health Care Training</b>	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State Zip \_\_\_\_\_

Many of our customers (clients) do not speak English. Do you speak, write or understand any foreign languages?  Yes  No

If yes, which language(s)? \_\_\_\_\_

Do you have any other experience, training, qualifications, or skills which you feel make you especially suited for work at Santa Barbara Zoo? .....  Yes  No

If so, please explain:

\_\_\_\_\_  
\_\_\_\_\_

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**Employment Application – Section 4**

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Answer the following questions if you are applying for a professional position:

Are you licensed/certified for the job applied for? .....  Yes  No

Name of license/certification: \_\_\_\_\_

Issuing state: \_\_\_\_\_

License/certification number \_\_\_\_\_

Has your license/certification ever been revoked or suspended? .....  Yes  No

If yes, state reason(s), date of revocation or suspension, and date of reinstatement.

\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

\_\_\_\_\_  
Name of Employer ( ) \_\_\_\_\_ - \_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Type of Business Your Supervisor's Name

\_\_\_\_\_  
Address & Street City State Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_

\_\_\_\_\_  
Your Position and Duties

\_\_\_\_\_  
Reason for Leaving

May we contact this employer for a reference? .....  Yes  No

\_\_\_\_\_  
Name of Employer ( ) \_\_\_\_\_ - \_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Type of Business Your Supervisor's Name

\_\_\_\_\_  
Address & Street City State Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_

\_\_\_\_\_  
Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? .....  Yes  No

Name of Employer \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone No.

Type of Business \_\_\_\_\_ Your Supervisor's Name \_\_\_\_\_

Address & Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Reason for Leaving

May we contact this employer for a reference? .....  Yes  No

Name of Employer \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone No.

Type of Business \_\_\_\_\_ Your Supervisor's Name \_\_\_\_\_

Address & Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Reason for Leaving

May we contact this employer for a reference? .....  Yes  No

Name of Employer \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone No.

Type of Business \_\_\_\_\_ Your Supervisor's Name \_\_\_\_\_

Address & Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: \_\_\_\_\_ Starting \_\_\_\_\_ Ending \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Reason for Leaving

May we contact this employer for a reference? .....  Yes  No

Note: Attach additional page(s) if necessary.

Employment Application – Section 6

**Military Service**

Have you obtained any special skills or abilities as the result of service in the military? .....  Yes  No

If so, describe:

\_\_\_\_\_  
\_\_\_\_\_

**References**

List below three persons not related to you, that can be contacted, who have knowledge of your work performance within the last three years.

\_\_\_\_\_  
 First Name                      Last Name                      Telephone No.                      (     )     -     \_\_\_\_\_

\_\_\_\_\_  
 Address & Street    City    State     Zip

\_\_\_\_\_  
 Occupation    No. of Years Acquainted

\_\_\_\_\_  
 First Name                      Last Name                      Telephone No.                      (     )     -     \_\_\_\_\_

\_\_\_\_\_  
 Address & Street    City    State     Zip

\_\_\_\_\_  
 Occupation    No. of Years Acquainted

\_\_\_\_\_  
 First Name                      Last Name                      Telephone No.                      (     )     -     \_\_\_\_\_

\_\_\_\_\_  
 Address & Street    City    State     Zip

\_\_\_\_\_  
 Occupation    No. of Years Acquainted

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Employment Application – Section 7

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**Please Read Carefully, Initial Each Paragraph and Sign Below**

\_\_\_\_\_  
 Initials                      I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
 Initials                      I hereby authorize Santa Barbara Zoo to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
 Initials                      At-Will nature of the employment relationship: I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the CEO and COO.

\_\_\_\_\_  
 Initials                      Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_  
 Date    Applicant's Signature